

PM PAWS/NDIA PETROLEUM & WATER SYSTEMS SYMPOSIUM II

April 16-17, 2003

**Norfolk Waterside Marriott
Norfolk, Virginia**

The Program Executive Office, Combat Support and Combat Service Support (PEO CS & CSS) and the National Defense Industrial Association (NDIA), Michigan and Greater Hampton Roads Chapters are currently planning a symposium/exhibition. NDIA is contacting potential exhibitors for commitment or expression of interest in displaying products and services.

NDIA will be offering the following four types of display spaces:

1. 8' x 10' Booth, \$900.00 (Two discount symposium registrations at \$190.00 per person)
2. Outside/Oversized Display \$300.00-\$900.00 depending on size*
(Two discount symposium registrations at \$190.00 per person)
3. Table Top Display, \$250.00
4. Poster/Easel Display, \$100.00

Hollins Exhibits, the exhibit support contractor, will provide the following booth furnishings: an 8' back pipe and drape, 3' side pipe and drape, one 6' draped table, one 7' x 44" identification sign and two chairs. Hollins Exhibits will also provide additional furniture or equipment upon request.

The Norfolk Waterside Marriott will provide telephone service and electrical hook-ups. Please see the PAWS website (http://peocscss.tacom.army.mil/pmFP/pm_paws/current_events.htm), or contact: Angela Schofield (businesser@aol.com) at (248) 582-8829, for additional information regarding these services.

The Norfolk Ballroom will be available on April 15th beginning at 2:00 p.m. for exhibitor set-up. Exhibitor hours are tentatively scheduled for April 16th from 8:00 a.m. to 5:00 p.m. and April 17th from 8:00 a.m. until 1:00 p.m. The ballrooms will be available for tear down from 2:00 – 8:00 p.m. on April 17th.

Based on current indications from industry, we anticipate approximately 350 attendees. This group consists primarily of senior technical and middle management personnel from defense companies and government agencies. Due to the success of previous symposiums, we urge you to register as early as possible. You can call Angela Schofield at (248) 582-8829, or email (businesser@aol.com) your initial reservation. All display space is on a first-come; first-serve basis and registration fees must be received expeditiously to guarantee your space.

Display or exhibit of any information or materials in connection with this symposium does not constitute endorsement by NDIA, PEO Combat Support & Combat Service Support, or the US Army.

Sincerely,



John Gross
President, NDIA Michigan Chapter

* All oversized displays will be located at Ft. Story, which will be visited on the afternoon of April 17th.
Prices may vary depending on the size of display.

Attachment A: Registration Form
Attachment B: Floor Layout

ATTACHMENT A
PM PAWS/NDIA PETROLEUM AND WATER SYSTEMS SYMPOSIUM II
EXHIBITOR REGISTRATION FORM

April 16-17, 2003
Norfolk Waterside Marriott
Norfolk, VA

ORGANIZATION NAME: _____
(As it should appear on booth sign)

POINT OF CONTACT (for fees and exhibitor service kit): _____ TITLE: _____

ADDRESS: _____ CITY: _____ STATE/ZIP: _____

EMAIL ADDRESS: _____

TELEPHONE #: _____ FAX #: _____

Symposium Displays

❖ Please reserve _____ 8' x 10' Exhibit Booth(s) at \$900 each (Two discount registration fees)
Booth Choices: 1st _____ 2nd _____ 3rd _____

❖ Please reserve an Outside Display _____ (Two discount registration fees)
A short description of equipment, dimensions and any special display needs must be provided
in order to determine price (\$300-\$900).

❖ Please reserve _____ Tabletop Space(s) at \$250 each

❖ Please reserve _____ Poster Display Area(s) at \$100 each

❖ Please reserve _____ Discounted Registration Fees (list names below)

List Two Booth Staff to Receive the Discounted Rate of \$190 each.

NAME

PHONE

E-MAIL

1) _____

2) _____

NOTE: Cancellations received prior to February 15, 2002 will receive a full refund; no refunds thereafter.

PLEASE MAKE CHECKS PAYABLE TO NDIA, MICHIGAN CHAPTER

1. **INITIAL RESERVATION:** Please fax your registration form to: Angela Schofield (248) 542-1301

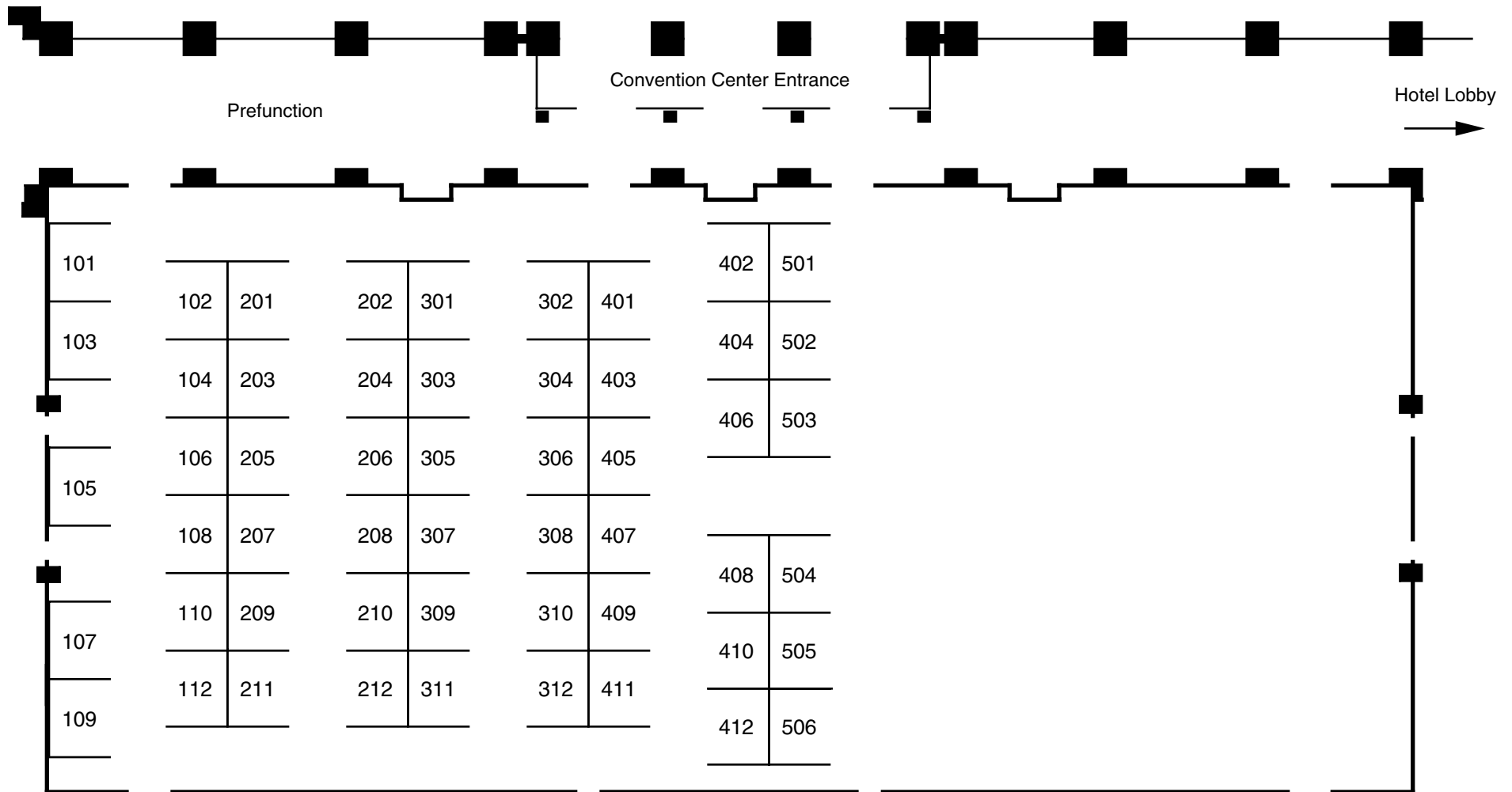
2. **GUARANTEE RESERVATION:** Send registration form and payment to: NDIA Michigan Chapter Attn: Constance Blair
PO Box 337, Warren, MI 48090-0337. For credit card payment, fax form to (586) 573-6001.

3. **CONFIRMATION:** Confirmation will be emailed within 7-14 days of receipt of payment.

CREDIT CARD: American Express: _____ Master Card: _____ Visa: _____ TOTAL AMOUNT: _____

NAME ON CARD: _____ CREDIT CARD NUMBER: _____

AUTHORIZED SIGNATURE: _____ EXPIRATION DATE: _____



PAWS Symposium

Norfolk Ballroom

Norfolk Waterside Marriott
Waterside Convention Center

All Booths: 10 ft. Wide x 8 ft. Deep

Prepared By:
Hollins Exhibits
Roanoke, Virginia
Phone (540)362-3940